



To: Teachers and Parents of Grade 7-9 learners

Topic: **Writing Skills- How to improve quality of sentences**

Message Objective(s): **Learners should be able to:**

- Write/Identify different types of sentences
- Classify sentences according to their structure

**Message:** Assisting learners to write better sentences is a crucial writing skill that will ensure that learners can produce good quality texts. It also means that the writing becomes clear and concise, and the choice of words is deliberate and precise. Furthermore, when writing clearly and precisely, learners will subsequently get straight to the point and that will allow the audience to quickly comprehend.

### Types of Sentences

- Statement-** These sentences supply information e.g. *Thabo is going to school.*
- Questions-** These are seeking for information e.g. *Where is Thabo going?*
- Exclamations-** These sentences express emotions such as surprise, fear, alarm, or anger e.g. *It's a monster!*
- Commands (imperatives) -**These are used to give orders e.g. *Do not enter through that door. Leave the room immediately!*

### Classification of sentences:

- ✓ **Simple sentence** -This has a finite verb and deals with one idea e.g. *Anne reads a book.*
- ✓ **Compound sentence**- This has two or more finite verbs. It may be used up of two or more simple sentences joined by a coordinating conjunction e.g. *Don plays soccer at school **and** works on his computer at home.*
- ✓ **Complex sentence** -This contains one main clause or thought and one more subordinate clause which provide additional information. They are joined by subordinating conjunctions e.g. *Candice received her results/ **while** she was recuperating in hospital/**after** she had broken her leg.*

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Reference: EFAL SP GRADE 7,8 AND 9 REVISED ATP TRACKERS  
<https://nect.org.za/materials/recovery-atps-trackers>